

*The Constitution & Bylaws of
Chapel Hill Baptist Church
Hartsville, SC*

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*The Constitution of
Chapel Hill Baptist Church*

Hartsville, SC

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Revision 2004.1

Ratified February 1, 2004

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Preamble

For the purpose of preserving and making secure the principles of our faith, and to the end that this body shall be governed in an orderly manner and for the purpose of preserving the liberties inherent in each individual member of the church, we do declare and establish this Constitution.

Article I. Name, Purpose and Cooperation

Section 1.01 The name of this body shall be known as Chapel Hill Baptist Church, Inc. of Darlington County, Hartsville, SC, herein after referred to as Church in the Constitution and Bylaws.

Section 1.02 The purpose of the Church shall be to provide opportunities for public worship, to carry out the Great Commission of the Lord Jesus Christ, and to promote Christian growth and fellowship among its members.

Section 1.03 This Church is autonomous, yet as a Baptist Church we shall seek to cooperate with the Welsh Neck Baptist Association, the South Carolina Baptist Convention, and the Southern Baptist Convention.

Section 1.04 The ownership of this Church and its properties shall reside in its members.

Article II. Statement of Faith

Section 2.01 The Holy Bible is the inspired and infallible word of God and is the basis for our faith. This Church accepts "The Baptist Faith and Message," (see appendix A) as adopted by The Southern Baptist Convention on June 14. The Church is a committed body of baptized believers in Jesus Christ and is committed to personally sharing the good news of salvation to a lost mankind. The Church follows our Lord Jesus Christ in the ordinance of baptism and the observance of the Lord's Supper.

Article III. Church Covenant

Section 3.01 Having been led, as we believe, by the Spirit of God, to receive the Lord Jesus Christ as our Savior, and on the profession of our faith, having been baptized in the name of the Father, and of the Son, and of the Holy Ghost, we do now in the presence of God, angels, and this assembly, most solemnly and joyfully enter into covenant with one another, as one body in Christ.

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We engage therefore, by the aid of the Holy Spirit, to walk together in Christian love; to strive for the advancement of this Church in knowledge, holiness, and comfort; to promote its prosperity and spirituality, to sustain its worship, ordinances, discipline, and doctrines; to contribute cheerfully and regularly to the support of the ministry, the expenses of the Church, the relief of the poor, and the spread of the gospel through all nations.

We also engage to maintain family and secret devotion; to religiously educate our children; to seek the salvation of our kindred and acquaintances; to walk circumspectly in the world; to be just in our dealings, faithful in our engagements, and exemplary in our deportment; to avoid all tattling, backbiting, and excessive anger; to abstain from the sale and use of intoxicating drinks as a beverage, and to be zealous in our efforts to advance the kingdom of our Savior.

We further engage to watch over one another in brotherly love; to remember each other in prayer, to aid each other in sickness and distress; to cultivate Christian sympathy in feeling and courtesy in speech; to be slow to take offense, but always ready for reconciliation, and mindful of the rules of our Savior to secure it without delay.

We moreover engage that when we remove from this place, we will as soon as possible unite with some other church, where we can carry out the spirit of this covenant and the principles of God's Word.

Article IV. Membership

Section 4.01 The membership of this Church shall be composed of persons who have given evidence of regeneration, who have been baptized by immersion, and who have subscribed to the Covenant, Constitution and Bylaws of this body.

Section 4.02 The Pastor may ask the Church for authorization to confer further with any applicant for Church membership.

Section 4.03 Candidates for membership may be received into full fellowship of this Church at any regular worship service in the following ways:

- (a) By profession of faith in Jesus Christ as personal Savior and baptism according to the policies of this Church.*

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- (b) By promise of a letter of recommendation from another Baptist church of like faith and order.*
- (c) By restoration upon statement of prior conversion experience and Baptism in a Baptist church of like Faith and Order where no letter is obtainable.*
- (d) Any person whose membership has been terminated for any offense may be restored by vote of the Church, upon evidence of his repentance and reformation. Restoration in this case shall be by a three-fourths vote of the members present.*
- (e) Candidates may be received on their Christian experience from other denominations only through the administrating of the ordinance of Baptism (Baptism is by immersion only!)*

Section 4.04 Should there be any dissent as to any candidate, such dissent shall be referred to the membership committee for investigation and the making of a recommendation to the Church within 30 days. A three-fourths vote of those Church members present and voting shall be required to elect such candidate to membership.

Section 4.05 Termination of membership.

Methods of terminating membership shall be as follows:

- (a) By Letter. A letter of transfer to unite with another Baptist Church of like faith and order shall be issued, upon request, to that church for any member of this Church. All such actions will be reported to the membership of this Church at the next business meeting.*
- (b) By Removal from Roll. When a member dies or upon request in writing of the individual member, membership shall be terminated. All such actions shall be reported to the Church membership at the next business meeting.*
- (c) Exclusion by action of this Church (Matthew 18:15-22; See Appendix B). Should a member become an offense to the Church and its good name by reason of immoral or unchristian conduct, or by persistent breach of their covenant vows, or nonsupport of the Church, the Church may terminate their membership by a three fourths vote of the quorum, but only after giving a written notice to the member thirty (30) days prior to the recommendation that membership be terminated and after faithful efforts have been made to bring such members to repentance and reformation. Such recommendation will be presented to the Church during a Church business meeting.*

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Article V. Church Officers & Organization

Section 5.01 The officers of the Church shall be the Pastor and other ministers as needed, Clerk, Deacons, Moderator, Treasurer, Trustees, and such officers as shall be required for the work of the Church in any of its departments or organizations. All of these shall be elected in accordance with the Bylaws of the Church and shall be active members in the Church programs at time of election.

Section 5.02 This Church may have and foster the Sunday School, Discipleship Training, Men's Ministry, and Woman's Missionary Union and their affiliated organizations, set up and provided by the Southern Baptist Convention. The officers of these organizations shall be selected by the Nominating Committee and presented to the Church for election at the August business meeting.

Article VI. Committees and Councils

Section 6.01 The Church shall have the following general committees; Baptismal, Benevolence, Building & Grounds, Bus, Cemetery, Children, Constitution and Bylaws, Finance, Historical, Kitchen, Membership, Music, Nominating, Personnel, Ushers, Youth, Welcome, and Search. Election and duties of these committees are defined in the Bylaws.

Section 6.02 This Church shall have the following councils: Church Council and Media Service Council.

Section 6.03 The Church shall have such other councils and committees as necessary for the carrying on the work of the Church.

Section 6.04 The Deacon body shall appoint one active Deacon to serve as an ex-officio member as needed on any committee. If the chairman of deacons is named as a member of the committee, then he shall be the one appointed. In addition, if the chairman of deacons is named as a member of a committee, and happens to be also elected to the same committee, the deacons may select another active deacon to serve in place of their chairman. If the deacons choose to allow the chairman to fill both slots on the committee, he will be limited to one vote on any motion before that committee.

Section 6.05 The Pastor shall have the privilege at his discretion to meet with all councils and committees as an ex-officio member, however on the finance committee and a pastor search committee seeking a senior pastor, he may serve in an advisory role only.

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Article VII. Meetings

Section 7.01 This Church shall have regular worship services on Sunday morning and evening and Wednesday evening unless otherwise agreed to by the Pastor, Church Council and/or Church Deacons. The Lord Supper shall be observed at least once per quarter.

Section 7.02 The business of the Church shall be conducted at regular or called business meetings as described in the Bylaws.

Article VIII. Amendment

Section 8.01 This Constitution may be amended, altered or repealed by two thirds of the members present and voting at any business meeting of the Church, provided that such proposals have been given to the Clerk in writing and that such proposed changes have been presented to the Church in writing at least 30 days prior to the time the vote is taken.

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*Appendix A. The Baptist Faith and Message
[Modified by the church on 08/06/2000]*

I. The Scriptures

The Holy Bible was written by men divinely inspired and is God's revelation of Himself to man. It is a perfect treasure of divine instruction. It has God for its author, salvation for its end, and truth, without any mixture of error, for its matter. Therefore, all Scripture is totally true and trustworthy. It reveals the principles by which God judges us, and therefore is, and will remain to the end of the world, the true center of Christian union, and the supreme standard by which all human conduct, creeds, and religious opinions should be tried. All Scripture is a testimony to Christ, who is Himself the focus of divine revelation.

Exodus 24:4; Deuteronomy 4:1-2; 17:19; Joshua 8:34; Psalms 19:7-10; 119:11,89, 105,140; Isaiah 34:16; 40:8; Jeremiah 15:16; 36:1-32; Matthew 5:17-18; 22:29; Luke 21:33; 24:44-46; John 5:39; 16:13-15; 17:17; Acts 2:16f.; 17:11; Romans 15: 4; 16:25-26; 2 Timothy 3:15-17; Hebrews 1:1-2; 4:12; 1 Peter 1:25; 2 Peter 1:19-21.

II. God

There is one and only one living and true God. He is an intelligent, spiritual, and personal Being, the Creator, Redeemer, Preserver, and Ruler of the universe. God is infinite in holiness and all other perfections. God is all powerful and all knowing; and His perfect knowledge extends to all things, past, present, and future, including the future decisions of His free creatures. To Him we owe the highest love, reverence, and obedience. The eternal triune God reveals Himself to us as Father, Son, and Holy Spirit, with distinct personal attributes, but without division of nature, essence, or being.

A. God the Father

God as Father reigns with providential care over His universe, His creatures, and the flow of the stream of human history according to the purposes of His grace. He is all powerful, all knowing, all loving, and all wise. God is Father in truth to those who become children of God through faith in Jesus Christ. He is fatherly in His attitude toward all men.

Genesis 1:1; 2:7; Exodus 3:14; 6:2-3; 15:11f; 20:1f; Leviticus 22:2; Deuteronomy 6: 4; 32:6; 1 Chronicles 29:10; Psalm 19:1-3; Isaiah 43:3,15; 64:8; Jeremiah 10:10; 17: 13; Matthew 6:9f; 7:11; 23:9; 28:19; Mark 1:9-11; John 4:24; 5:26; 14:6-13; 17:1-8; Acts 1:7; Romans 8:14-15; 1

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Corinthians 8:6; Galatians 4:6; Ephesians 4:6; Colossians 1:15; 1 Timothy 1:17; Hebrews 11:6; 12:9; 1 Peter 1:17; 1 John 5:7.

B. God the Son

Christ is the eternal Son of God. In His incarnation as Jesus Christ He was conceived of the Holy Spirit and born of the Virgin Mary. Jesus perfectly revealed and did the will of God, taking upon Himself human nature with its demands and necessities and identifying Himself completely with mankind yet without sin. He honored the divine law by His personal obedience, and in His substitutionary death on the cross He made provision for the redemption of men from sin. He was raised from the dead with a glorified body and appeared to His disciples as the person who was with them before His crucifixion. He ascended into heaven and is now exalted at the right hand of God where He is the One Mediator, fully God, fully man, in whose Person is effected the reconciliation between God and man. He will return in power and glory to judge the world and to consummate His redemptive mission. He now dwells in all believers as the living and ever present Lord.

Genesis 18:1 ff.; Psalms 2: 7ff; 110:1 f.; Isaiah 7:14; 53; Matthew 1:18-23; 3:17; 8:29; 11:27; 14:33; 16:16,27; 17:5; 27; 28:1-6,19; Mark 1:1; 3:11; Luke 1:35; 4:41; 22:70; 24:46; John 1:1-18,29; 10:30,38; 11:25-27; 12:44-50; 14:7-11; 16:15-16,28; 17:1-5, 21-22; 20:1-20,28; Acts 1:9; 2:22-24; 7:55-56; 9:4-5,20; Romans 1:3-4; 3:23-26; 5:6-21; 8:1-3,34; 10:4; 1 Corinthians 1:30; 2:2; 8:6; 15:1-8,24-28; 2 Corinthians 5:19-21; 8:9; Galatians 4:4-5; Ephesians 1:20; 3:11; 4:7-10; Philippians 2:5-11; Colossians 1: 13-22; 2:9; 1 Thessalonians 4:14-18; 1 Timothy 2:5-6; 3:16; Titus 2:13-14; Hebrews 1:1-3; 4:14-15; 7:14-28; 9:12-15,24-28; 12:2; 13:8; 1 Peter 2:21-25; 3:22; 1 John 1:7-9; 3:2; 4:14-15; 5:9; 2 John 7-9; Revelation 1:13-16; 5:9-14; 12:10-11; 13:8; 19:16.

C. God the Holy Spirit

The Holy Spirit is the Spirit of God, fully divine. He inspired holy men of old to write the Scriptures. Through illumination He enables men to understand truth. He exalts Christ. He convicts men of sin, of righteousness, and of judgment. He calls men to the Saviour, and effects regeneration. At the moment of regeneration He baptizes every believer into the Body of Christ. He cultivates Christian character, comforts believers, and bestows the spiritual gifts by which they serve God through His church. He seals the believer unto the day of final redemption. His presence in the

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Christian is the guarantee that God will bring the believer into the fullness of the stature of Christ. He enlightens and empowers the believer and the church in worship, evangelism, and service.

Genesis 1:2; Judges 14:6; Job 26:13; Psalms 51:11; 139:7f.; Isaiah 61:1-3; Joel 2:28-32; Matthew 1:18; 3:16; 4:1; 12:28-32; 28:19; Mark 1:10,12; Luke 1:35; 4:1,18-19; 11:13; 12:12; 24:49; John 4:24; 14:16-17,26; 15:26; 16:7-14; Acts 1:8; 2:1-4,38; 4:31; 5:3; 6:3; 7:55; 8:17,39; 10:44; 13:2; 15:28; 16:6; 19:1-6; Romans 8:9-11,14-16,26-27; 1 Corinthians 2:10-14; 3:16; 12:3-11,13; Galatians 4:6; Ephesians 1: 13-14; 4:30; 5:18; 1 Thessalonians 5:19; 1 Timothy 3:16; 4:1; 2 Timothy 1:14; 3:16; Hebrews 9:8,14; 2 Peter 1:21; 1 John 4:13; 5: 6-7; Revelation 1:10; 22:17.

III. Man

Man is the special creation of God, made in His own image. He created them male and female as the crowning work of His creation. The gift of gender is thus part of the goodness of God's creation. In the beginning man was innocent of sin and was endowed by his Creator with freedom of choice. By his free choice man sinned against God and brought sin into the human race. Through the temptation of Satan man transgressed the command of God, and fell from his original innocence whereby his posterity inherit a nature and an environment inclined toward sin. Therefore, as soon as they are capable of moral action, they become transgressors and are under condemnation. Only the grace of God can bring man into His holy fellowship and enable man to fulfill the creative purpose of God. The sacredness of human personality is evident in that God created man in His own image, and in that Christ died for man; therefore, every person of every race possesses full dignity and is worthy of respect and Christian love.

Genesis 1:26-30; 2:5,7,18-22; 3: 9,6; Psalms 1: 8:3-6; 32:1-5; 51:5; Isaiah 6:5; Jeremiah 17:5; Matthew 16:26; Acts 17:26-31; Romans 1:19-32; 3:10-18,23; 5:6,12,19; 6:6; 7:14-25; 8:14-18,29; 1 Corinthians 1:21-31; 15:19,21-22; Ephesians 2:1-22; Colossians 1:21-22; 3:9-11.

IV. Salvation

Salvation involves the redemption of the whole man, and is offered freely to all who accept Jesus Christ as Lord and Saviour, who by His own blood obtained eternal redemption for the believer. In its broadest sense salvation includes regeneration, justification, sanctification, and glorification. There is no salvation apart from personal faith in Jesus Christ as Lord.

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A. Regeneration, or the new birth, is a work of God's grace whereby believers become new creatures in Christ Jesus. It is a change of heart wrought by the Holy Spirit through conviction of sin, to which the sinner responds in repentance toward God and faith in the Lord Jesus Christ. Repentance and faith are inseparable experiences of grace.

Repentance is a genuine turning from sin toward God. Faith is the acceptance of Jesus Christ and commitment of the entire personality to Him as Lord and Saviour.

B. Justification is God's gracious and full acquittal upon principles of His righteousness of all sinners who repent and believe in Christ. Justification brings the believer unto a relationship of peace and favor with God.

C. Sanctification is the experience, beginning in regeneration, by which the believer is set apart to God's purposes, and is enabled to progress toward moral and spiritual maturity through the presence and power of the Holy Spirit dwelling in him. Growth in grace should continue throughout the regenerate person's life.

D. Glorification is the culmination of salvation and is the final blessed and abiding state of the redeemed.

Genesis 3:15; Exodus 3:14-17; 6:2-8; Matthew 1:21; 4:17; 16:21-26; 27:22-28:6; Luke 1: 68-69; 2: 28-32; John 1:11-14, 29; 3:3-21,36; 5: 24; 10: 9,28-29; 15:1-16; 17:17; Acts 2:21; 4:12; 15:11; 16:30-31; 17:30-31; 20:32; Romans 1:16-18; 2:4; 3:23-25; 4:3ff; 5: 8-10; 6:1-23; 8:1-18,29-39; 10:9-10,13; 13:11-14; 1 Corinthians 1:18,30; 6:19-20; 15: 10; 2 Corinthians 5:17-20; Galatians 2:20; 3:13; 5:22-25; 6:15; Ephesians 1:7; 2:8-22; 4:11-16; Philippians 2:12-13; Colossians 1:9-22; 3:1ff.; 1 Thessalonians 5:23-24; 2 Timothy 1:12; Titus 2:11-14; Hebrews 2:1-3; 5:8-9; 9:24-28; 11:1-12:8,14; James 2: 14-26; 1 Peter 1:2-23; 1 John 1:6-2:11; Revelation 3:20; 21:1-22:5.

V. God's Purpose of Grace

Election is the gracious purpose of God, according to which He regenerates, justifies, sanctifies, and glorifies sinners. It is consistent with the free agency of man, and comprehends all the means in connection with the end. It is the glorious display of God's sovereign goodness, and is infinitely wise, holy, and unchangeable. It excludes boasting and promotes humility.

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All true believers endure to the end. Those whom God has accepted in Christ, and sanctified by His Spirit, will never fall away from the state of grace, but shall persevere to the end. Believers may fall into sin through neglect and temptation, whereby they grieve the Spirit, impair their graces and comforts, and bring reproach on the cause of Christ and temporal judgments on themselves; yet they shall be kept by the power of God through faith unto salvation.

Genesis 12:1-3; Exodus 19:5-8; 1 Samuel 8:4-7, 19-22; Isaiah 5:1-7; Jeremiah 31:31f; Matthew 16:18-19; 21:28-45; 24:22, 31; 25:34; Luke 1:68-79; 2:29-32; 19:41-44; 24: 44-48; John 1:12-14; 3:16; 5:24; 6:44-45, 65; 10:27-29; 15:16; 17: 6, 12, 17-18; Acts 20:32; Romans 5:9-10; 8:28-39; 10:12-15; 11:5-7, 26-36; 1 Corinthians 1:1-2; 15:24-28; Ephesians 1:4-23; 2:1-10; 3:1-11; Colossians 1:12-14; 2 Thessalonians 2:13-14; 2 Timothy 1:12; 2:10, 19; Hebrews 11:39-12:2; James 1:12; 1 Peter 1:2-5, 13; 2:4-10; 1 John 1:7-9; 2:19; 3:2.

VI. The Church

A New Testament church of the Lord Jesus Christ is an autonomous local congregation of baptized believers, associated by covenant in the faith and fellowship of the gospel; observing the two ordinances of Christ, governed by His laws, exercising the gifts, rights, and privileges invested in them by His Word, and seeking to extend the gospel to the ends of the earth. Each congregation operates under the Lordship of Christ through democratic processes. In such a congregation each member is responsible and accountable to Christ as Lord. Its scriptural officers are pastors and deacons. While both men and women are gifted for service in the church, the office of pastor is limited to men as qualified by Scripture.

The New Testament speaks also of the church as the Body of Christ which includes all of the redeemed of all the ages, believers from every tribe, and tongue, and people, and nation.

Matthew 16:15-19; 18:15-20; Acts 2:41-42, 47; 5:11-14; 6:3-6; 13:1-3; 14:23, 27; 15:1-30; 16:5; 20:28; Romans 1:7; 1 Corinthians 1:2; 3:16; 5:4-5; 7:17; 9:13-14; 12; Ephesians 1:22-23; 2:19-22; 3:8-11, 21; 5:22-32; Philippians 1:1; Colossians 1:18; 1 Timothy 2:9-14; 3:1-15; 4:14; Hebrews 11:39-40; 1 Peter 5:1-4; Revelation 2-3; 21:2-3.

VII. Baptism and the Lord's Supper

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Christian baptism is the immersion of a believer in water in the name of the Father, the Son, and the Holy Spirit. It is an act of obedience symbolizing the believer's faith in a crucified, buried, and risen Saviour, the believer's death to sin, the burial of the old life, and the resurrection to walk in newness of life in Christ Jesus. It is a testimony to his faith in the final resurrection of the dead. Being a church ordinance, it is prerequisite to the privileges of church membership and to the Lord's Supper.

The Lord's Supper is a symbolic act of obedience whereby members of the church, through partaking of the bread and the fruit of the vine, memorialize the death of the Redeemer and anticipate His second coming.

Matthew 3:13-17; 26:26-30; 28:19-20; Mark 1:9-11; 14:22-26; Luke 3:21-22; 22:19-20; John 3:23; Acts 2:41-42; 8:35-39; 16:30-33; 20:7; Romans 6:3-5; 1 Corinthians 10:16,21; 11:23-29; Colossians 2:12.

VIII. The Lord's Day

The first day of the week is the Lord's Day. It is a Christian institution for regular observance. It commemorates the resurrection of Christ from the dead and should include exercises of worship and spiritual devotion, both public and private. Activities on the Lord's Day should be commensurate with the Christian's conscience under the Lordship of Jesus Christ.

Exodus 20:8-11; Matthew 12:1-12; 28:1ff; Mark 2:27-28; 16:1-7; Luke 24:1-3,33-36; John 4:21-24; 20:1,19-28; Acts 20:7; Romans 14:5-10; 1 Corinthians 16:1-2; Colossians 2:16; 3:16; Revelation 1:10.

IX. The Kingdom

The Kingdom of God includes both His general sovereignty over the universe and His particular kingship over men who willfully acknowledge Him as King. Particularly the Kingdom is the realm of salvation into which men enter by trustful, childlike commitment to Jesus Christ. Christians ought to pray and to labor that the Kingdom may come and God's will be done on earth. The full consummation of the Kingdom awaits the return of Jesus Christ and the end of this age.

Genesis 1:1; Isaiah 9:6-7; Jeremiah 23:5-6; Matthew 3:2; 4:8-10,23; 12:25-28; 13:1-52; 25:31-46; 26:29; Mark 1:14-15; 9:1; Luke 4:43; 8:1; 9:2; 12:31-32; 17:20-21; 23:42; John 3:3; 18:36; Acts 1:6-7; 17:22-31; Romans 5:17; 8:19; 1 Corinthians 15:24-28; Colossians 1:13; Hebrews 11:10,16; 12:28; 1 Peter 2:4-10; 4:13; Revelation 1:6,9; 5:10; 11:15; 21-22.

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X. Last Things

God, in His own time and in His own way, will bring the world to its appropriate end. According to His promise, Jesus Christ will return personally and visibly in glory to the earth; the dead will be raised; and Christ will judge all men in righteousness. The unrighteous will be consigned to Hell, the place of everlasting punishment. The righteous in their resurrected and glorified bodies will receive their reward and will dwell forever in Heaven with the Lord.

Isaiah 2:4; 11:9; Matthew 16:27; 18:8-9; 19:28; 24:27,30,36,44; 25:31-46; 26:64; Mark 8:38; 9:43-48; Luke 12:40,48; 16:19-26; 17:22-37; 21:27-28; John 14:1-3; Acts 1:11; 17:31; Romans 14:10; 1 Corinthians 4:5; 15:24-28,35-58; 2 Corinthians 5:10; Philippians 3:20-21; Colossians 1:5; 3:4; 1 Thessalonians 4:14-18; 5:1ff.; 2 Thessalonians 1:7ff.; 2; 1 Timothy 6:14; 2 Timothy 4:1,8; Titus 2:13; Hebrews 9:27-28; James 5:8; 2 Peter 3:7ff.; 1 John 2:28; 3:2; Jude 14; Revelation 1:18; 3:11; 20:1-22.

XI. Evangelism and Missions

It is the duty and privilege of every follower of Christ and of every church of the Lord Jesus Christ to endeavor to make disciples of all nations. The new birth of man's spirit by God's Holy Spirit means the birth of love for others. Missionary effort on the part of all rests thus upon a spiritual necessity of the regenerate life, and is expressly and repeatedly commanded in the teachings of Christ. The Lord Jesus Christ has commanded the preaching of the gospel to all nations. It is the duty of every child of God to seek constantly to win the lost to Christ by verbal witness undergirded by a Christian lifestyle, and by other methods in harmony with the gospel of Christ.

Genesis 12:1-3; Exodus 19:5-6; Isaiah 6:1-8; Matthew 9:37-38; 10:5-15; 13:18-30, 37-43; 16:19; 22:9-10; 24:14; 28:18-20; Luke 10:1-18; 24:46-53; John 14:11-12; 15:7-8, 16; 17:15; 20:21; Acts 1:8; 2; 8:26-40; 10:42-48; 13:2-3; Romans 10:13-15; Ephesians 3:1-11; 1 Thessalonians 1:8; 2 Timothy 4:5; Hebrews 2:1-3; 11:39-12:2; 1 Peter 2:4-10; Revelation 22:17.

XII. Education

Christianity is the faith of enlightenment and intelligence. In Jesus Christ abide all the treasures of wisdom and knowledge. All sound learning is, therefore, a part of our Christian heritage. The new birth opens all

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human faculties and creates a thirst for knowledge. Moreover, the cause of education in the Kingdom of Christ is co-ordinate with the causes of missions and general benevolence, and should receive along with these the liberal support of the churches. An adequate system of Christian education is necessary to a complete spiritual program for Christ's people.

In Christian education there should be a proper balance between academic freedom and academic responsibility. Freedom in any orderly relationship of human life is always limited and never absolute. The freedom of a teacher in a Christian school, college, or seminary is limited by the pre-eminence of Jesus Christ, by the authoritative nature of the Scriptures, and by the distinct purpose for which the school exists.

Deuteronomy 4:1,5,9,14; 6:1-10; 31:12-13; Nehemiah 8:1-8; Job 28:28; Psalms 19: 7ff.; 119:11; Proverbs 3:13f; 4:1-10; 8:1-7,11; 15:14; Ecclesiastes 7:19; Matthew 5:2; 7:24f; 28:19-20; Luke 2:40; 1 Corinthians 1:18-31; Ephesians 4:11-16; Philippians 4:8; Colossians 2:3,8-9; 1 Timothy 1:3-7; 2 Timothy 2:15; 3:14-17; Hebrews 5:12-6: 3; James 1: 5; 3:17.

XIII. Stewardship

God is the source of all blessings, temporal and spiritual; all that we have and are we owe to Him. Christians have a spiritual debtorship to the whole world, a holy trusteeship in the gospel, and a binding stewardship in their possessions. They are therefore under obligation to serve Him with their time, talents, and material possessions; and should recognize all these as entrusted to them to use for the glory of God and for helping others. According to the Scriptures, Christians should contribute of their means cheerfully, regularly, systematically, proportionately, and liberally for the advancement of the Redeemer's cause on earth.

Genesis 14:20; Leviticus 27:30-32; Deuteronomy 8:18; Malachi 3:8-12; Matthew 6:1-4, 19-21; 19:21; 23:23; 25:14-29; Luke 12:16-21,42; 16:1-13; Acts 2:44-47; 5:1-11; 17:24-25; 20:35; Romans 6:6-22; 12:1-2; 1 Corinthians 4:1-2; 6:19-20; 12; 16:1-4; 2 Corinthians 8-9; 12:15; Philippians 4:10-19; 1 Peter 1:18-19.

XIV. Cooperation

Christ's people should, as occasion requires, organize such associations and conventions as may best secure cooperation for the great objects of the Kingdom of God. Such organizations have no authority over one another or over the churches. They are voluntary and advisory bodies designed to elicit, combine, and direct the energies of our people in the most effective manner. Members of New Testament churches should cooperate with one another in carrying forward the missionary, educational, and benevolent ministries for the extension of

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Christ's Kingdom. Christian unity in the New Testament sense is spiritual harmony and voluntary cooperation for common ends by various groups of Christ's people. Cooperation is desirable between the various Christian denominations, when the end to be attained is itself justified, and when such cooperation involves no violation of conscience or compromise of loyalty to Christ and His Word as revealed in the New Testament.

Exodus 17:12; 18:17f.; Judges 7:21; Ezra 1:3-4; 2:68-69; 5:14-15; Nehemiah 4; 8:1-5; Matthew 10:5-15; 20:1-16; 22:1-10; 28:19-20; Mark 2:3; Luke 10:1; Acts 1:13-14; 2:1 f.; 4:31-37; 13:2-3; 15:1-35; 1 Corinthians 1:10-17; 3:5-15; 12; 2 Corinthians 8-9; Galatians 1:6-10; Ephesians 4:1-16; Philippians 1:15-18.

XV. The Christian and the Social Order

All Christians are under obligation to seek to make the will of Christ supreme in our own lives and in human society. Means and methods used for the improvement of society and the establishment of righteousness among men can be truly and permanently helpful only when they are rooted in the regeneration of the individual by the saving grace of God in Jesus Christ. In the spirit of Christ, Christians should oppose racism, every form of greed, selfishness, and vice, and all forms of sexual immorality, including adultery, homosexuality, and pornography. We should work to provide for the orphaned, the needy, the abused, the aged, the helpless, and the sick. We should speak on behalf of the unborn and contend for the sanctity of all human life from conception to natural death. Every Christian should seek to bring industry, government, and society as a whole under the sway of the principles of righteousness, truth, and brotherly love. In order to promote these ends Christians should be ready to work with all men of good will in any good cause, always being careful to act in the spirit of love without compromising their loyalty to Christ and His truth.

Exodus 20:3-17; Leviticus 6:2-5; Deuteronomy 10:12; 27:17; Psalm 101:5; Micah 6:8; Zechariah 8:16; Matthew 5:13-16, 43-48; 22:36-40; 25:35; Mark 1:29-34; 2:3f.; 10:21; Luke 4:18-21; 10:27-37; 20:25; John 15:12; 17:15; Romans 12-14; 1 Corinthians 5: 9-10; 6:1-7; 7:20-24; 10:23-11:1; Galatians 3:26-28; Ephesians 6:5-9; Colossians 3: 12-17; 1 Thessalonians 3:12; Philemon; James 1:27; 2:8.

XVI. Peace and War

It is the duty of Christians to seek peace with all men on principles of righteousness. In accordance with the spirit and teachings of Christ they should do all in their power to put an end to war.

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The true remedy for the war spirit is the gospel of our Lord. The supreme need of the world is the acceptance of His teachings in all the affairs of men and nations, and the practical application of His law of love. Christian people throughout the world should pray for the reign of the Prince of Peace.

Isaiah 2:4; Matthew 5:9, 38-48; 6:33; 26:52; Luke 22:36, 38; Romans 12:18-19; 13:1-7; 14:19; Hebrews 12:14; James 4:1-2.

XVIII. Religious Liberty

God alone is Lord of the conscience, and He has left it free from the doctrines and commandments of men which are contrary to His Word or not contained in it. Church and state should be separate. The state owes to every church protection and full freedom in the pursuit of its spiritual ends. In providing for such freedom no ecclesiastical group or denomination should be favored by the state more than others. Civil government being ordained of God, it is the duty of Christians to render loyal obedience thereto in all things not contrary to the revealed will of God. The church should not resort to the civil power to carry on its work. The gospel of Christ contemplates spiritual means alone for the pursuit of its ends. The state has no right to impose penalties for religious opinions of any kind. The state has no right to impose taxes for the support of any form of religion. A free church in a free state is the Christian ideal, and this implies the right of free and unhindered access to God on the part of all men, and the right to form and propagate opinions in the sphere of religion without interference by the civil power.

Genesis 1:27; 2:7; Matthew 6:6-7, 24; 16:26; 22:21; John 8:36; Acts 4:19-20; Romans 6:1-2; 13:1-7; Galatians 5:1, 13; Philippians 3:20; 1 Timothy 2:1-2; James 4:12; 1 Peter 2:12-17; 3:11-17; 4:12-19.

XVIII. The Family

God has ordained the family as the foundational institution of human society. It is composed of persons related to one another by marriage, blood, or adoption. Marriage is the uniting of one man and one woman in covenant commitment for a lifetime. It is God's unique gift to reveal the union between Christ and His church and to provide for the man and the woman in marriage the framework for intimate companionship, the channel of sexual expression according to biblical standards, and the means for procreation of the human race.

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The husband and wife are of equal worth before God, since both are created in God's image. The marriage relationship models the way God relates to His people. A husband is to love his wife as Christ loved the church. He has the God-given responsibility to provide for, to protect, and to lead his family. A wife is to submit herself graciously to the servant leadership of her husband even as the church willingly submits to the headship of Christ. She, being in the image of God as is her husband and thus equal to him, has the God-given responsibility to respect her husband and to serve as his helper in managing the household and nurturing the next generation.

Children, from the moment of conception, are a blessing and heritage from the Lord. Parents are to demonstrate to their children God's pattern for marriage. Parents are to teach their children spiritual and moral values and to lead them, through consistent lifestyle example and loving discipline, to make choices based on biblical truth. Children are to honor and obey their parents.

Genesis 1:26-28; 2:15-25; 3:1-20; Exodus 20:12; Deuteronomy 6:4-9; Joshua 24:15; 1 Samuel 1:26-28; Psalms 51:5; 78:1-8; 127; 128; 139:13-16; Proverbs 1:8; 5:15-20; 6: 20-22; 12:4; 13:24; 14:1; 17:6; 18:22; 22:6,15; 23:13-14; 24:3; 29:15,17; 31:10-31; Ecclesiastes 4:9-12; 9:9; Malachi 2:14-16; Matthew 5:31-32; 18:2-5; 19:3-9; Mark 10: 6-12; Romans 1:18-32; 1 Corinthians 7:1-16; Ephesians 5:21-33; 6:1-4; Colossians 3: 18-21; 1 Timothy 5:8,14; 2 Timothy 1:3-5; Titus 2:3-5; Hebrews 13:4; 1 Peter 3:1-7.

Commentary (from the 1998 version of the Baptist Faith & Message)

The family was defined by God as the foundational institution of human society. From the beginning, God has used the family as the primary classroom and as the foremost object lesson for teaching His people about Himself and for challenging them to the holy lifestyle He demands. Before there were civil governments or assemblies of worship, God established the home by creating the man and the woman and bringing them together in the Garden of Eden to engage in spiritual ministry through companionship, dominion, procreation, and worship.

A. Marriage

God's purpose for marriage was introduced in creation (Gen. 2:24) and then reaffirmed in the Gospels (Matt. 19:5) and the Pauline epistles (Eph. 5:31) . This biblical principle for marriage transcends time and culture. Marriage, according to Scripture, is a covenant commitment to the exclusive, permanent, monogamous

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union of one man and one woman, and thus it cannot be defined as a flexible contract between consenting human beings. Rather, the strong and enduring bond of marriage, pledged in the presence of God Himself, is enriched by the couple's unconditional love for and acceptance of one another. Believers must resist any claims of legitimacy for sexual relationships that biblically have been declared illicit or perverse lest they fall prey to an accommodation to the spirit of the age. Deviation from God's plan for marriage mars the image of God (Gen. 1:27) and distorts the oneness God intended in the sexual union between one woman and one man. The perversion of homosexuality defies even childbirth, since it negates natural conception (Rom. 1:18-32). In marriage, two people physically become one flesh (Gen. 2:24); two families are socially grafted together; and the husband and wife portray spiritually the relationship between Christ and the Church (Eph. 5:23-27). The union is designed to provide a lifetime of spiritual and emotional support (Deut. 24:5), to offer a channel for the mutual satisfaction of sexual desires, and to present the best setting for conceiving and nurturing the next generation. The complementary relationship between husband and wife is presented as part of the pre-Fall perfect setting (Gen. 2:8-25) and then carefully defined within the canon of Scripture for succeeding generations (Eph. 5:21-33; Col. 3:18; 1 Pet. 3:1-7). Marriage, according to God's plan, is a lifelong commitment. The breaking of its bonds brings hurt to all those involved, and thus every effort ought to be made for marital reconciliation and restoration (Mal. 2:16). Jesus clearly did not advocate divorce but called attention to His design for marriage presented "in the beginning" at creation (Gen. 2:24), while noting that the "hardness" of the human heart could on occasion circumvent that plan (Matt. 5: 31-32; 19:3-9; Mark 10:6-12; Luke 16:18; Rom. 7:1-3; 1 Cor. 7:1-16). The Fall introduced distortions into the relationships between men and women just as it brought chaos and tragedy throughout the world. The husband's loving, humble headship has often been replaced with domination or passivity. The wife's voluntary and willing submission has often been exchanged for usurpation or servility. Redemption in Christ would call for husbands to forsake harsh or selfish leadership and to extend loving care to their wives (1 Pet. 3:7) and for wives to forsake resistance to the authority of their respective husbands and to practice willing, joyful submission to that leadership (1 Pet. 3:1-2).

B. Husbands

God commands husbands to love their wives as Christ loved the church (Eph. 5:25). This love is protective, nurturing, serving, and edifying. It is not replaced with, but accompanied by, headship. This headship calls the husband to a loving leadership in which he cares responsibly for his wife's spiritual, emotional, and physical needs. As defined in Scripture, the husband's headship was established by God before the Fall and was not the result of sin (Gen. 2:15-17; see also Num. 1:2-3, 17-19). It is a responsibility to be assumed with humility and a servant's heart rather than a right to be demanded with pride and oppressive tyranny. The wife is to respond to her husband's loving headship with honor and respect (Eph. 5:21-22, 33; 1 Pet. 3:1-4).

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Servanthood does not nullify leadership but rather defines and refines its outworking. The balance between servanthood and leadership is beautifully portrayed in Jesus Himself (Luke 22:26; Heb. 13:17), who models servant leadership for the husband and selfless submission for the wife (Eph. 5:23-27; Phil. 2:5-8). Not only did Jesus model the Creator's plan for different roles, but He also affirmed the equality in Christ of the husband and the wife (Gal. 3:28; 1 Pet. 3:7). As the wife submits herself to her husband's leadership, the husband humbles himself to meet his wife's needs for love and nurture (Eph. 5:25-29; 1 Pet. 3:7).

C. Wives

Wives, on the other hand, were created to be "helpers" to their husbands (Gen. 2:18). A wife's submission to her husband does not decrease her worth but rather enhances her value to her husband and to the Lord (1 Pet. 3:4). This humble and voluntary yielding of a wife to her husband's leadership becomes a resource for evangelism (1 Pet. 3:1-2), an opportunity for glorifying God (1 Pet. 3:4-6), a channel for spiritual growth as ultimately the wife trusts herself to the Lord, and a means for bringing honor to His Word (Titus 2:3-5). The term "helper," which is also used by God to identify Himself (Ex. 18:4; Deut. 33:7), describes the woman God created to become a partner with the man in the overwhelming task of exercising dominion over the world and extending the generations (Gen. 1:28; 2:18). There is no hint of inferiority in the term, which describes function, rather than worth. As the man's "helper," the woman complements him through her own unique function in the economy of God; as one "comparable to him," she, too, is created "in the image of God" (Gen. 2:18). Both bear God's image fully, but each expresses that image in God-ordained ways through manhood or womanhood. Thus, distinctions in masculine and feminine roles are ordained by God as part of the created order (Gen. 1:27). Their differing roles in relating to one another provide a picture of the nature of God and the way He relates to His people. As the realities of headship and submission are enacted within loving, equal, and complementary male-female roles, the image of God is properly reflected.

D. Parents and Children

The family is the natural setting for molding and nurturing a child in the ways of the Lord (Prov. 22:6). Parents are admonished to take seriously their responsibility for the spiritual formation of their children by introducing them to God (salvation) and teaching them His Word (discipleship). Fathers and mothers are responsible (1) to model biblical manhood and womanhood through incarnational living, in which their children are able to observe the sanctification process in the lifestyle of their parents (Deut. 6:4-9, 20-25; Josh. 4:6-7); (2) to teach their children moral values from the Scripture; and (3) to lead them to love and serve the Lord through consistent discipline (Ps. 78:4-8). The boundaries of a young child are established by his parents (Prov. 3:12; 13: 24; 22:6; 23:13-14; 29:15, 17; Eph. 6:4). However, the ultimate goal of parents is to

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move the child to personal accountability to God (Ps. 119:9-11). Childless couples, as well as single men and women, have the opportunity to pass on a godly legacy through involvement with the children within their extended family circles, in their churches, and in their respective communities.

E. Conclusion

Doctrine and practice, whether in the home or the church, are not to be determined according to modern cultural, sociological, and ecclesiastical trends or according to personal emotional whims; rather, Scripture is to be the final authority in all matters of faith and conduct (2 Tim. 3:16-17; Heb. 4:12; 2 Pet. 1:20-21). God chose to reveal Himself to His people through family language: He used the metaphor of the home to describe the heavenly dwelling where believers will join Him for eternity. He selected the analogy of family relationships (husband/wife and parent/child) to illustrate how believers are to relate to Him: God is the Father; Jesus is the Son; the Church is the Bride of Christ; believers are His children. The most basic and consistent spiritual teaching, character development, and discipleship training should occur within the family circle (Deut. 6:4-9). A Christ-centered family has the potential to give a "word about God" to a world indifferent to spiritual truths. Those within the family circle have a unique opportunity to study the Bible and to learn theology through object lessons built into the very structure of the family. Godly families help build the church just as churches ought to help build godly families. Scripture makes frequent connections between the life of the family and the life of the church (1 Tim. 3:5; 5:1-2). Leadership patterns in the family are consistently reflected in the church as well (1 Tim. 2:9-14; 3:1-7; Titus 1:5-9). We heartily affirm and commit ourselves to upholding the concept of the family as God's original and primary means of producing a godly offspring and thus passing on godly values from generation to generation (Deut. 6:4-9; Ps. 78: 5-7).

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Appendix B. Discipline

Should any unhappy differences arise among members, the aggrieved member shall follow in tender spirit, the rules by our Lord Jesus Christ in Matthew 18:15-20:

15

Moreover if thy brother shall trespass against thee, go and tell him his fault between thee and him alone: if he shall hear thee, thou hast gained thy brother.

16

But if he will not hear thee, then take with thee one or two more, that in the mouth of two or three witnesses every word may be established.

17

And if he shall neglect to hear them, tell it unto the church: but if he neglects to hear the church, let him be unto thee as a heathen man and a publican.

18

Verily I say unto you, whatsoever ye shall bind on earth shall be bound in heaven: and whatsoever ye shall loose on earth shall be loosed in heaven.

19

Again I say unto you, that if two of you shall agree on earth as touching any thing that they shall ask, it shall be done for them of my Father which is in heaven.

20

For where two or three are gathered together in my name, there am I in the midst of them.

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We, the members of the Constitution & Bylaws Committee, after careful and prayerful consideration, submit for approval by the Church this revised constitution on February 1, 2004. This Constitution repeals and supersedes all prior actions by the Church on the subject matter herein.

Members of the Constitution & Bylaws Committee:

Clifton Atkinson, Chairman

C.W. Crowley, Moderator

Larue Steen, Church Clerk

Sara Alexander

Ricky Euten

Ginger King

Ilene Robbins

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CERTIFICATE OF NOTIFICATION

I, the duly elected chairman of the Constitution & Bylaws Committee of Chapel Hill Baptist Church Inc., hereby, certify that written notice of the above revision to the Constitution of the Church was delivered to the Church Clerk at least 30 days prior to February 1, 2004. Furthermore, written notice was given to the members of Chapel Hill Baptist Church Inc., at least 30 days prior to February 1, 2004.

Clifton Atkinson, Chairman: Constitution & Bylaws Committee, Chapel Hill Baptist Church

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CERTIFICATE OF CHURCH CLERK

I, the duly elected Church Clerk of Chapel Hill Baptist Church Inc., hereby certify that the above revised Constitution was adopted as the Constitution of this corporation pursuant to the two-thirds vote of the Church in Conference.

IN WITNESS WHEREOF, I have set my hand this 02/01/2004.

Larue Steen, Church Clerk, Chapel Hill Baptist Church

*The Bylaws of
Chapel Hill Baptist Church
Hartsville, SC*

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Bylaws of Chapel Hill Baptist Church

Article 1. Government Of The Church

Section 1.01 The government of the Church shall be in the hands of the members, and the members present at regular and called business meetings shall constitute a quorum for the transaction of business.

Section 1.02 The Church year shall begin September 1 and end August 31. The Church's financial year shall run concurrently with the Church year.

Section 1.03 Regular business meetings of the Church shall be conducted on the first Sunday evening of the last month of each quarter (November, February, May & August). The order of the business shall be as follows:

- (a) Reading of minutes*
- (b) Organization Reports*
- (c) Committee Reports and Council Reports*
- (d) Treasurer's Report*
- (e) Report from Deacons & Trustees*
- (f) Unfinished Business*
- (g) New Business*
- (h) Adjournment*

Section 1.04 Special business meetings shall be called by a majority of Deacons or a majority of Trustees or by the Pastor. Also, the Finance Committee, Nominating Committee and Constitution & Bylaws Committee shall be able to call a special business meeting related business under the responsibility of that committee. Such a called meeting shall be announced publicly at a service at least one week prior to the called meeting or by written notice sent to the resident members of the Church at least one week prior to the called meetings. No matter shall be considered at the called meeting except that for which it was called and previously announced.

Section 1.05 The Church business meeting shall be guided by the latest edition of The Robert's Rules of Order. Any member may at anytime call for a secret ballot on issues of controversy. All matters concerning a staff member (paid personnel) will be by secret ballot. All motions approved by the Church

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may only be repealed by a two-thirds majority vote of the Church unless otherwise stated within the Constitution and Bylaws.

Section 1.06 The Moderator shall preside at all business meetings. The Chairman of Deacons shall serve in the absence of the Moderator. In the absence of both, the Vice Chairman of the Deacons shall preside. In the absence of all three, a temporary moderator may be elected; however, the pastor cannot serve as moderator.

Section 1.07 Only resident members present, including those serving in the nursery during the time of the Church meeting, shall be eligible to vote at Church business meetings. Ballots are to be counted immediately by a tally committee consisting of active deacons. If there are no active deacons present, the moderator shall appoint a tally committee of at least two members. Results of the balloting will be announced during the same business meeting unless otherwise stated in these bylaws or announced prior to the voting. Ballots shall be maintained in the Deacon's office as a matter of record for 30 days.

Section 1.08 Church Property — Legal title to all real and personal property of the Church shall be vested in and owned by the Church corporation, Chapel Hill Baptist Church, Inc., of Hartsville, SC. There shall be no sale, conveyance, transfer, mortgaging or encumbering of such Church property unless same shall be authorized by motion adopted by a majority of the Church members present and voting at a regular or special business meeting after at least 30 days notice of the proposed action. If the Church so authorizes any such sale, conveyance, or mortgage of Church property, the deed or mortgage of same shall be executed by the Trustees. Provided the Finance Committee concurs, the Trustees are also empowered to renew mortgages and loans as the need arises.

Article 11. Church Staff

Section 2.01 The Church Staff shall be composed of all paid employees of this Church. Section

2.02 Election and Duties of Church Officers and Staff

1) Pastor

- a. Responsibilities — The Pastor is responsible for leading the Church to function as a New Testament church. The Pastor will lead the congregation, the organizations, and the Church staff to perform their tasks. The Pastor shall have full supervision of Church staff and all*

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members of staff will cooperate with him loyally and efficiently. The Pastor shall understand and support the Church's Constitution and Bylaws and the traditions of this Church.

The Pastor is leader of pastoral ministries in the Church. As such he works with the Deacons and Church Staff to: (1) lead the Church in the achievement of its mission, (2) proclaim the gospel to believers and unbelievers, and (3) care for the Church members and other persons in the community including visitation with special emphasis on the elderly, ill and/or hospitalized.

- b. Election — A pastor shall be chosen and called by the Church whenever a vacancy occurs. The election shall be by secret ballot and shall take place at a meeting called for that purpose, of which at least one week's public notice has been given.*

A Pastor-Search Committee shall be elected by the Church to seek out a suitable pastor, and its recommendations will constitute a nomination. The Committee shall bring to the consideration of the Church only one name at a time. All contractual arrangements, oral or written, between this committee and the prospective pastor are subject to approval by the Church. An affirmative vote of three fourths of those present and voting is necessary for a choice.

- c. Termination — The Pastor, thus elected, shall serve until the relationship is terminated by his request or the Church's request. If by his request, he should tender a 30-day notice. If the need should arise to remove the Pastor from office, the following procedure shall be followed:*
- i. A special meeting shall be called by the Chairman of the Deacons to discuss with the Pastor the problem at hand and the possibility of a solution.*
 - ii. If the problem cannot be resolved, the Board of Deacons, by a three/fourths ballot vote, recommends to the congregation that the Pastor be removed from office.*
 - iii. A three/fourths ballot vote of the congregation is needed to remove the Pastor from office. If the Pastor is voted out of office by the Church, he shall be dismissed immediately from the pulpit and relieved of all pastoral and administrative duties. He shall receive thirty days salary.*

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- iv. If the Pastor is found guilty by the Church of heresy or immorality, he shall be dismissed immediately from all duties and shall receive no compensation.*

2) Other Ministers

- a. The Church as needed shall elect other ministers. A Search Committee, as defined in these Bylaws, shall be elected to fill each position. All other ministers shall be under the supervision of the Pastor, who will be responsible for their performance.*
- b. An affirmative vote by secret ballot of three fourths of those present and voting shall be necessary for a call to be extended by the Church. Ministers, thus elected, shall serve until the relationship is terminated by their request or by the Church's request.*
- c. If termination is by the Church's request, the procedure for declaring the office of Pastor vacant will be followed. Termination shall be effective immediately and full compensation for an additional 30 days shall be rendered beyond the last day worked; unless the minister is found guilty by the Church of heresy or immorality, in which case, he shall be dismissed immediately from all duties and shall receive no further compensation.*

3) Custodian (not an officer of the church)

The custodian is an exempt-salaried employee of the Church. The pastor will supervise the work of this employee. The personnel committee will act as a liaison between this employee and the congregation when there are any grievances. If this position becomes vacant, the personnel committee will work with the pastor in the selection and hiring of a replacement with the same pay as budgeted for in the church budget and the same responsibilities as listed in these bylaws. If the salary, vacations, benefits or responsibilities are changed during the hiring negotiation, the replacement is to be presented to the church for approval in conference with any agreements, oral or written and may be done without change or amendment to these bylaws. Once hired, the personnel committee and/or finance committee should review the custodian's salary package annually and present for approval to the church in conference.

It is the duty of the custodian to clean and maintain the church building in such a manner that will be pleasing and inviting to our members and guests and is deserving of the Lord's House. In addition, it shall be the custodian responsibility to clean the fellowship hall and kitchen after all church-wide use. (Organizations, classes and individuals using the fellowship hall or kitchen are responsible for cleaning it afterward). The custodian is responsible for cleaning the church after weddings only if prior

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arrangements have been made and will receive additional pay for this service. The pay for these services has been set by the church as \$75.00 for the cleaning of the sanctuary and \$75.00 for cleaning the fellowship hall. These amounts may be changed by church action without change or amendment to these bylaws.

4) Deacons

- a. Number — There shall be a total of five active deacons. The Church may change, at the request of the deacons and by majority vote, the number of active deacons.*

- b. Qualifications — A man must be at least 21 years of age, a regular contributor, and active participant in our Church programs, must have been a Church member for at least one year prior to election, shall understand and support the Church's Constitution, Bylaws, and traditions, and meet the Biblical qualifications of Deacon as stated in 1 Timothy 3. (See Appendix A Biblical qualifications of a Deacon)*

- c. Election — Deacons will serve three years on a rotating basis, one third elected each year during the month of July. Retiring deacons can be elected to active duty after one year. In case a vacancy occurs before a term has expired, an alternate will be activated for the duration of the unexpired term. The election of this alternate must be within eight weeks that the vacancy occurs and the date of the election announced two weeks prior to the date the event is to take place. All former deacons will be considered candidates to fill this term (provided they meet the qualifications set forth in these bylaws). The result of the voting will be announced to the church in conference within two weeks of the election. If all vacancies cannot be filled using this procedure, then follow the procedure below to fill the remaining vacancies.*

- d. Election Method — The deacon body will oversee the procedure of deacon election. The deacons shall be elected from among those members who have proven to have scriptural qualifications. Whenever deacons are to be elected, each member of the Church, during Sunday School, shall*

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be asked to nominate twice as many as needed to be elected on a written ballot. Deacons coming into the fellowship of this Church from time to time, having been previously ordained in another Baptist church of like faith and order, will be eligible to be a deacon without being ordained again. After the nominations have been counted, the pastor and a deacon committee shall privately contact each individual receiving the highest number of nominations until as many as needed plus two (2) to serve as deacons are found. These nominations shall then be presented to the Church for the election of deacons. Voting shall be by secret ballot conducted during Sunday School by the last Sunday of July. Elected deacons, who have never been ordained, must be prior to taking office. After completion of a three-year term, no deacon shall be eligible for reelection until the lapse of one year. Records of the election results including ballots will be kept on file in the deacon's office for a period of not less than 30 days.

- e. Duties — In accordance with the meaning of the word and the practice of the New Testament, Deacons must be servants of the Church and zealous to guard the unity of the Spirit within the Church in the bonds of peace. Their task is to serve with the Pastor and staff in performing the following tasks: (1) leading the Church in the achievement of its mission; (2) following the Constitution and Bylaws; (3) participating in the Family Ministry Program; (4) upholding Church traditions; (5) proclaiming the gospel to believers and unbelievers; (6) caring for Church members; (7) establishing and maintaining spiritual and fraternal relations with all members; (8) making recommendations to the Church on all matters pertaining to its work and progress; (9) having general oversight over the upkeep, repair and use of the Church property (10) supervising the financial program of the Church; (11) arranging for regular meetings and for such committees as may be necessary for the proper discharge of their duties, and (12) meeting in special sessions when called by Pastor or Chairman of Deacons.*

- f. The Lord's Supper — The deacons shall be charged with making all preparations for the Lord's Supper and shall have custody of the communion equipment and supplies. Any ordained deacon in attendance may be asked to help in administering the Lord's Supper.*

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g. Emergency authorization - They may authorize up to \$2000.00 for "emergency" Church needs only (for ex. Building and ground repairs, and items that can't wait for a special business meeting to be called.), without authority from the congregation in conference. Such expenditures will be reported to the Church at the next business meeting. Disposal of Church property, financial incentives, bonuses, gifts, staff raises, personal loans to the pastor, Church staff, members or non-members are not to be made without approval of Church in conference.

5) Trustees

The Church shall have three Trustees. When a vacancy occurs a replacement shall be selected by the Nominating Committee and elected by the church within 60 days. Once a Trustee is elected, he shall serve until terminated at his request or the church's request. Vacancies shall be filled within 60 days.

The Trustees shall, as provided by law and the action of the Church, hold in trust the title to all property of the Church, and shall represent the Church in all matter of legal responsibility regarding the purchase, improvement and disposal of Church property. They shall execute all legal papers relating to the Church and to the community as the Church may direct. They shall have no power to buy, sell, mortgage, lease or transfer any property of the Church without a specific vote of the Church authorizing such action; neither shall they have any control over the use of the Church property except by the vote of the Church.

6) Clerk

The Clerk shall be selected by the Nominating Committee and presented to the Church for election at the August business meeting.

It shall be the duty of the Clerk to attend, or be represented at, all Church business meetings, to keep an accurate record of all business transactions (meeting minutes are to be dated and signed by the Clerk), to prepare the annual associational letter and to notify all officers, members of committees and messengers of their election or appointment when such election or appointment did not originate from the Nominating Committee. The Clerk shall issue letters of dismissal as authorized by the Church, preserve all papers and valuable letters and records that belong to the Church, and preserve a true history of the Church. At the end of her service the original papers, valuable letters and records that belong to the Church will be passed to the new Church Clerk for safekeeping. A copy of all the papers and valuable letters and records will also be provided to the deacons to be kept on file. It shall also be the duty of the Clerk to see that an accurate roll of the Church membership is kept with dates and methods

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of admission and dismissal, change in name, correct mailing addresses and other pertinent information, and perform such other duties as pertain to that office.

7) Treasurer

The Treasurer shall be selected by the Nominating Committee and presented to the Church for election at the August business meeting.

It shall be the duty of the Treasurer to receive, keep in a bank, and disburse by check, upon proper authority, all money or things of value that are given to the Church, and keep at all times an itemized account of all disbursements, rendering monthly account to the Church to be preserved by the Church Clerk. The Treasurer's books may be audited annually as arranged by the deacons, and all books, records, and accounts kept by him or her shall be considered property of the Church. The Treasurer shall be bonded, for an amount designated by the Board of Deacons.

8) Moderator

The Moderator shall be selected by the Nominating Committee and presented to the Church for election at the August business meeting. The Pastor cannot serve as moderator.

It shall be the duty of the Moderator to serve as the presiding officer during regular and called business meetings of the Church. The Moderator should be familiar with Church polity and the latest edition of The Robert's Rules of Order.

9) Sunday School Director

The Director of the Sunday School shall have general supervision of the Sunday School. The Director shall see that efficient officers and teachers are provided adequate space and equipment made available, and records are properly kept. The Director shall preside at the officers and teachers meetings, make reports of the condition of the Sunday School to the Church in conference, make such recommendations as is deemed in the best interest of the Sunday School, serve on the Church Council and order all Church literature except those related to Vacation Bible School and the Media Library.

10) Discipleship Training Director

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The Director of Discipleship Training shall have general supervision and direction of the activities of the Discipleship Training Program, shall see that efficient leaders and adequate space and equipment are provided for the work in departments, shall make such recommendations as is advisable to advance the work, shall serve on the Church Council and shall make reports of the activities to the Church in conference.

11) Women's Missionary Union Director

The WMU Director is responsible to the Church for leading in planning, conducting and evaluating the work of the WMU. She shall serve on the Church Council, lead the WMU Council and confer with the age level directors, leaders, or presidents in training and planning for effective service. She will make reports to the Church in conference.

12) Men's Ministry Director

The Men's Ministry shall be the Church's organization for mission education, mission action, and mission support for men, young men and boys. Its task shall be to teach missions, engage in mission action, support world missions through praying and giving, and provide and interpret information regarding the work of the Church and denomination. The Director of Men's Ministry shall serve on the Church Council. He shall make reports to the Church in conference.

Article III. Committees of the Church

Section 3.01 The Church shall elect such committees as may be deemed necessary to carry on the many different ministries of the Church efficiently and effectively.

Section 3.02 Committee members shall be selected by the Nominating Committee and elected by the Church, unless otherwise indicated in this document. Section 3.03 Ex-Officio Members

Section 3.04 General Committees

1) Baptismal This committee shall be composed of three or more members, and shall assist and cooperate with the Pastor in all matters relating to the baptismal service.

2) Benevolence

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The Benevolence Committee shall be composed of the Pastor, Chairman of Deacons and Treasurer. It shall be responsible for investigating circumstances of need within the fellowship of this Church or others that may be requested, and shall supply food, clothing, or other such items as may be necessary to relieve dire need. This committee is authorized to spend up to \$200 per family during any given church year for such dire need. The committee need not bring the matter before the church unless its annual budget has been depleted or if more than \$200 is needed for one family.

3) Building and Grounds

This committee shall be composed of three members. The Nominating Committee will select a member to serve in case of vacancy and all members will serve a six-year term on a rotating basis. One member will rotate off every two years. This committee shall be responsible for the maintenance and upkeep of the building and its equipment, and semiannually inspect for necessary repairs, and shall have supervision of the work of the maintenance through the Church. The committee may spend up to \$250 or the balance of the budget item Building Repairs and Improvement whichever is less on any one job related to maintenance and upkeep without prior approval from the church. This committee is also responsible for recommending to the Church for approval the dry-cleaning of drapes, shampooing of carpet and stripping and waxing of vinyl floors.

This committee shall have supervision of all Church property. Church property shall be used for ordinary Church purposes and activities, and shall not be loaned to any persons or organization for any other purpose without the express approval of this committee. In the event that certain activities require removal of any property from the premises it shall be the responsibility of the person removing such property to secure approval of the chairman of this committee, and to leave a signed record of such removal in the Church office (or Deacon's office) and promise to return the property in good condition.

This committee is also responsible for overseeing the use and care of the athletic field and recreation facilities, and for granting use of the church and/or Fellowship Hall for weddings and related events.

The issuance of keys to Church-elected persons shall be the responsibility of this committee. All requests shall be brought before the committee and decided by majority vote or otherwise directed by the committee.

This committee shall also be responsible for ensuring that the grounds and landscaped areas of the Church are maintained to a high standard presenting a pleasing and inviting appearance.

4) Bus

This committee should be composed of two members who shall be responsible for the upkeep and operation of the Church bus. If the nominating committee is unable to fill the positions on this committee, the duties and responsibilities of the committee will go to the deacons of the church. Members or groups

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needing use of the Church bus should schedule it through a member of this committee and should comply with the instructions they provide in regard to operation and return of the bus.

5) Cemetery

The cemetery committee shall consist of three or more members who shall be responsible for overseeing the maintenance and upkeep of the cemetery and the selling of lots in the cemetery. (See Appendix B for Rules Governing the Cemetery)

6) Children's

The Children's committee shall consist of at least two members and assist the Children's Minister in promoting and coordinating all general children activities except those included in other organizations of the Church. In the absence of a Children's Minister, this committee shall assume full responsibility for these activities.

7) Constitution and Bylaws

This committee shall be composed of at least three members including the Church Moderator, Church Clerk and the other members selected by the Nominating Committee and elected by the church. They will receive suggestions from members and recommend revisions of the Constitution and Bylaws as needed. This committee shall meet as needed to review the Constitution and Bylaws.

In the case a question is raise about the Interpretation of the Constitution & Bylaws of the Church, the issue shall be directed to the Constitution & Bylaws Committee for clarification. The committee will meet and address the issue and clarify all questions. The committee must then submit, for approval, a written response to the church at the next business meeting.

8) Finance

This committee shall be composed of five members, two of which shall be the Treasurer and Chairman of Deacons. The Pastor will serve on this committee as an "advisory" Ex-officio member. Other committee members shall be selected by the Nominating Committee and elected by the Church for three-year terms on a rotating basis.

This committee develops and recommends a unified Church budget. A copy of unified Church budget or any changes that will increase the budget shall be available for review by the church members at least one week prior of the presentation to the church for approval. It advises and recommends in the administration of gifts of Church members and others, using sound principles of financial management. It works with the treasurer in the preparation and presentation to the Church of required reports regarding the financial affairs and financial management of the Church. This committee shall meet at least annually to review the Church finances and take action to make necessary corrections, projections, and select objectives.

9) Historical

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This committee shall be composed of two or more member and shall gather and archive the Church's records and record the Church's activities. The actual records of the church shall be kept by the church clerk and at the end of her service shall be passed to the new clerk.

10) Kitchen

This committee shall be composed of two or more members. This committee will ensure the equipment is maintained to a high standard. Individuals or groups needing to use the kitchen and/or Fellowship Hall should contact a member of this committee in order that appropriate arrangements can be made. They will ensure that the various organizations of the Church who use the Kitchen or Fellowship Hall keep them clean, place food back where it belongs and thoroughly cleans utensils, flatware, and dining ware. They will insure the kitchen is stocked with supplies prior to use for any group and will organize the kitchen during any Church-wide events.

11) Membership

This committee shall be composed of the Pastor, Chairman of Deacons, Chairman of the Finance Committee, Sunday School Director, Men's Ministry Director and WMM Director, with the Pastor serving as Chairman. It shall be the responsibility of the Membership Committee to ensure that new members are made to feel welcome and help them to become an active part of the fellowship. This committee will obtain all personal information needed for the Church records on all new members. This will include at least the person's correct name, address, marital status and date of birth. This information will be given to the Church Clerk to be entered in the membership roll and made available to other organizations that might have a need for such information.

12) Messengers Any member of Chapel Hill Baptist Church may serve as a messenger to an Associational, State or National meeting. The church clerk will have announced the need for messengers and the number allowed for our church. The slots will be filled by volunteers, with officers of the church being allowed to serve prior to any slots going to the membership at large. Those members willing to serve as messengers, should contact the church clerk once an announcement has been made. The messengers will be announced to the church prior to the meeting. No election will be needed.

13) Music

This committee shall be composed of four members to include the Music Director, Pianist, Organist and Sound Systems Director. They may make recommendations to the Personnel Committee as to the need and employment of Choir Director, Organist, Assistant Organist, Pianist, Assistant Pianist and all other personnel within the music organization. They shall have supervision of the organ, pianos, music and hymnbooks in the Church. This committee shall assist in any way necessary in the presentation of music programs.

14) Nominating -

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This committee shall be composed of three members in addition to the Sunday School, Men's Ministry, WMMU Directors and Pastor. The Nominating Committee will select a member to serve in case of vacancy and all members will serve a six-year term on a rotating basis. One member will rotate off every two years.

The Nominating Committee shall select and present to the Church for election all workers for all Church organizations except deacons or as otherwise stated in this document. They shall work with each of the directors of the Church organizations for the completion of the slate of Church workers, including committees. The slate of workers shall be presented to the Church at the business meeting and shall take office in October. A copy of the slate of workers shall be available for review by the church members at least one week prior of the presentation to the church for approval; however, minor changes or additions need not be made available for review prior to presentation. Throughout the year, the Nominating Committee shall fill all vacancies and replace workers who fail to function. (See Appendix C for list of worker required.)

15) Personnel

This committee shall be composed of the Chairman of Deacons, Chairman of Trustees, Chairman of Finance and the Sunday School Director. The Personnel Committee shall cooperate with the Pastor in the selection and hiring of staff employees, except other ministers (The recommendation of hiring other minister shall be the responsibility of a search committee). If the hiring negotiations result in an increase in the church budget, the motion to hire is to be presented to the church for approval in conference with any agreements, oral or written. This committee shall cooperate with the Pastor in the direction of all staff employees and act as liaison between all members of the Church staff and between staff and congregation when there are grievances. Failing to achieve reconciliation, they shall promptly refer the matter to the deacons.

16) Ushers (deleted the number requirement)

The Ushers Committee shall be composed members serving for an indefinite period. All men of the Church are urged to make themselves available to serve on this committee. They shall greet and seat people at all services of the Church, provide bulletins, visitors cards and other material as needed, stocking the offering envelope pockets of the pews and assist in the services of the Church, including but not limited to the collection of tithes and offerings.

17) Youth

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The youth committee shall consist of at least two members and shall assist the youth minister in promoting and coordinating all general youth activities except those included in other organizations of the Church. In the absence of a youth minister, this committee shall assume full responsibility for the activities.

18) Welcome

This committee shall be composed of six members, three male and three female. It shall be their responsibility to greet people and make them feel welcome. Two members of this committee shall be stationed at the main entrance of the Church before each service.

19) Search

This committee shall be composed of five members plus two alternates. They shall be elected on an as needed basis and shall serve from the time of their selection until the newly acquired minister has begun work, as follows:

- a. Election Method — The deacons will oversee the election. They begin the election procedure by announcing a one-week period for Church members to nominate candidates to serve on the Search Committee. A Church member may nominate as many candidates as they desire. Members must be sure the nominee(s) is willing to serve. It does not matter how many times a person has been nominated. Nominees are contacted about their qualifications. They are asked about their willingness to support the Church by searching for a pastor who will uphold the Constitution and Bylaws, and the traditions of the Church. With all nominees appearing on the ballot, Church members will cast their votes. If the vote is during a business meeting, the Moderator will designate a committee of Deacons to tally the ballots; however, the deacon may choose instead to hold the election during Sunday School. Notice of the time of the vote shall be made to the church at least one week prior. The five nominees receiving the most votes shall constitute the Search Committee. The sixth and seventh highest will serve as alternates.*
- b. Finance Committee Representation — if the election of the search committee does not elect at least one member of the finance committee, then the finance committee will appoint a member to serve as an "advisory" Ex-officio member. This member will be responsible in advising the committee on matter related to a salary/benefits package.*
- c. Pastor Search Committee — It shall be the responsibility of this committee to locate the type and quality of pastor needed and recommend him to the Church for election. They shall*

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present for the Church's approval all contractual arrangements with the prospective pastor. Our retiring senior pastor can serve on this committee as an "advisory" Ex-officio member

- d. Other Minister(s) Search Committee – This committee shall be responsible for the finding such other ministers as deemed appropriate by the Church. The committee will work closely with the Pastor throughout the search process. The nominee and any contractual arrangement with the nominee shall have the Pastor's endorsement and shall then be presented to the Church for approval.*
- e. A search committee must be activated anytime the ministerial staff falls to one member, with the church directing the committee on the urgency of the search.*

Article IV. Councils

Section 4.01 The Church shall have the following councils: Church Council and Media Services Council.

1) Church Council

- a. The purpose of the Church Council is to plan, coordinate, and evaluate the overall program and activities of the Church. All matters agreed upon by the council, which call for action not already approved shall be referred to the Church for approval or disapproval.*
- b. The Church Council shall be composed of the Pastor, Chairman of Deacons, Sunday School Director, Discipleship Director, WMC Director, Men's Ministry Director, Chairman of the Music Committee, Chairman of the Youth Committee in the absence of a youth minister, Chairman of the Children Committee in the absence of a children's minister, Director of the Media Services and other ministers. The Pastor shall preside.*
- c. The Church Council shall be responsible for long-term planning and shall meet at least annually with the meeting being called by the pastor.*

2) The Media Services Council

- a. Membership – This council will have three members plus at least one additional member per 250 resident members of the church. The Media Center Director, the Associate Media Center Director and the directors of all special services of the Media Center will serve*

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- on this council, and if this is not enough to provide the correct number, then the nominating committee will select the addition members and submit them to the church for approval during the August Business Meeting. The director of the media center shall serve as chairman of this council. The pastor, minister of youth, minister of music or choir director may serve as ex-officio members of this council.
- b. *Duties - This council shall oversee the services of the media center, providing direction and suggestions for new services as well as improvement to current services. If there shall arise any question to policy or rules of the media services, it shall be directed to this council for a ruling on the interpretation. If this council can't resolve any such question, it shall be sent to the deacon body and/or Church Council to find resolution. This council shall provide the nominating committee with the list of directors needed for the services of the media center and may provide the finance committee with itemized financial needs for the services provided.*
- c. *Meetings - This Council shall meet periodically and report to the church in conference on the services provided by the media center.*
- d. *Selection of non-council staff members - The Media Services Council shall be able to appoint non-council staff workers without having to bring these workers to the church for approval. These workers must meet all the guidelines for church workers set forth by the Constitution and Bylaws of this church. These positions will include but is not limited to librarians, audiovisual setup crews, newsletter editors (except the general editor) and writers, and web site editors (except the Web Master).*

Article V. Service Programs

1) Media Library

Our Church, in a effort to create a dynamic resource that provides information, materials, and services to advance learning about God, stimulate Christian growth, and enhance the quality of worship, proclamation, witness, nurture, education and ministry for the Church and, insofar as possible, share these resources and services with those outside the membership of the Church, has establishment the media services program. (See Appendix E for Dedication Statement).

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The center of our media services shall be the media library. The Media Center Director and Associate Director as well as the Directors of any special service of the media center shall be selected by the nomination committee and submitted to the church for approval during the August Business Meeting. The same individual may serve as director of more than one service. The Media Center Director and staff are given the power to originate and enforce rules and regulations concerning membership to the media library and the circulation of resources. They are directed to run the media library in a manner that you would find in any public or school library. This includes the setting of fines and fees for lost, damage and overdue materials, the length of time the material will be loaned and any other regulation as to the loaning of material. The Media Center Director and Associate Director have the authority to enforce or waive any of the fines and fees. The material will be cataloged and shelved according to the Dewey Decimal System.

The selection of materials and receiving of the gifts must follow the guidelines adopted by this Church and included in Appendix D of this document. No provisional gifts or loans of any printed or recorded material can be accepted by the media center. The only exception to this is temporary loans from the Welsh Neck Association, South Carolina Baptist Convention, and Southern Baptist Convention or like organizations for training or Bible Study and these borrowed resources will not be available for circulation except as to the agreement with the lender.

2) Audiovisuals

The Nominating Committee shall select the Audiovisual Director to be approved by the Church during the August Business Meeting. The Audiovisual Director shall serve on the Media Services Council. He shall be responsible for all audiovisual equipment of the church. He will recruit a crew to assist with setting up and running the equipment when needed or train other church workers in the set up and operation of the equipment. He will train and supervise the camera crew for recording special church services and submit the tape to the media library in a timely manner for circulation. He will make recommendations to the Media Services Council concerning the purchase of new equipment and materials.

3) Newsletter

The Nominating Committee shall select a General Editor for the church newsletter to be approved by the church in the August business meeting. The general editor of the church newsletter will serve as a member of the Media Services Council. This newsletter will be a tool for keeping our

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members and guests informed as to the events and schedule of the church. The Pastor and other ministers are encouraged to submit letters and commentaries to the newsletter for publication. In the event that the Church employs a church secretary, she shall assist the editing staff in publishing, printing and mailing of this newsletter.

4) Church Bulletin

The Media Services Council shall assist the Music Director/Minister of Music and Pastor in the publishing and printing of the church bulletin and the weekly newsletter included therein. In the event that the Church employs a church secretary, these duties shall be passed from the Media Services Council to her. In that case, the Media Services Council will assist when needed in preparation of the weekly newsletter only (The Church Bulletin or order of service will fall completely to the Pastor and other ministers with the church secretary responsible for publishing).

5) Church Web Site

The Nominating Committee will select a Web Master for the church web site to be approved by the church in the August Business Meeting. The Web Master will serve on the Media Services Council. The Web Master shall be responsible for recruitment of a staff to create and update the church web site. The site will contain only items appropriate for a church site and be an extension of the media services providing news, information, schedule of events and other items of interest to our members and guest. It will also provide links to other Christian web sites and be used as an outreach tools to our community.

Article VI. Use of church building and facilities

Section 6.01 The building and ground committee shall oversee the use of the church and athletic field and facilities by member and non-member. In making decisions about granting permission to use our church or facilities, the committee must consider the traditions, beliefs, constitution and bylaws, and other policies of this Church and only grant the use when not in conflict.

1) Athletics field and facilities

- a. Any active member or a member of his/her household may use the athletic fields and facilities providing they follow these guidelines.*

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- b. The fields and facilities may be reserved by contacting a member of the Building and Grounds committee.*
- c. The fields and facilities may not be used during regular services unless that use involves church related activities. In addition, the fields and facilities may not be used during funerals or wedding held at the church.*
- d. Any group or individual using the fields and facilities is responsible for keeping them clean.*
- e. When not reserved, any active member or member of his/her household may have access and use of the fields and facilities. This privilege may not be denied to any active member not abusing the privilege without action by the church. The field and facilities may be reserved for use only — no person or committee may reserve the field or facilities to prevent the use during a time when no activity is planned. Any such decision to not allow use of the facility during a certain time period must be presented to the church for approval.*

2) Team use of the Ball Field

Teams may use the church ball field if a member or coach of the team is an active member or active visitor of our church or if there is an immediate family member of an active member on the team. For the purpose of these rules the following is defined:

"Immediate family member" includes children, grandchildren and parents, and "active" is defined as attending worship service at least twelve times within the past six months. Those wishing to use the field are urged to fill out the attendance information attached to the weekly bulletin to record their attendance. In order to use the field, the active member or visitor should contact a member of the Building & Grounds Committee. The Building & Grounds Committee will determine if the use is permissible.

The Building & Grounds Committee is strongly urged to schedule a meeting, by early March each year, with those teams wishing to use the field. The Pastor and Chairman of Deacons are encouraged to attend the meeting. This meeting will require that a coach or representative from each team wishing to use the field attend. The purpose of the meeting is to explain the responsibilities of those using the field, explain parking arrangements, ensure that the teams provide adequate insurance in case of an accident, and to make out a schedule. The committee will ensure that the scheduling is handled fairly for all concerned. If a team is not represented at the meeting, then they will only be allowed to use the field when another team is not scheduled. A

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copy of the schedule should be posted inside the church, to ensure other members do not schedule events that will conflict with the teams practice schedule. The Building & Grounds Committee may need to call more than one meeting to handle the scheduling as softball and playoff seasons begin.

3) Sanctuary and Fellowship Hall

- a. The Building and Grounds Committee is responsible for approving the use of the Sanctuary and Fellowship Hall for Weddings and related events. Such use must agree with Church traditions, beliefs, constitution and bylaws and other church policies.*
- b. Any member or the son/daughter of a member may use the church for a wedding without cost providing that they return the Sanctuary and Fellowship Hall to a clean state as found afterward. They must however, first contact the Building and Grounds Committee for approval at least 30 days prior to the event. Prior to granting approval, the Building and Grounds Committee should contact a member of the Kitchen Committee to ensure a conflict in use of the Fellowship Hall does not exist. If it is desire that the custodian clean up afterward, arrangements must be made with ample notice at a cost of \$75.00 for sanctuary and an additional \$75.00 for Fellowship Hall to be paid prior to the event.*
- c. Non-member wishing to use the facilities for wedding must pay for the use and cleaning of the church. This will be a set fee of \$150 for the Sanctuary and \$150 for the Fellowship Hall. (The custodian will be paid for her services from these fees). They must also notify the Building and Grounds Committee for approval at least 30 days prior to the event and the fees must be paid at least two weeks prior to the event. Again, before granting approval, the Building and Ground Committee should contact a member of the Kitchen Committee to ensure a conflict in use of the Fellowship Hall does not exist.*

Article VII. Amendments to Bylaws

Section 7.01 These Bylaws may be amended, altered, or repealed by a simple majority vote of the members present and voting at any business meeting of the Church, provided that such proposed changes have been given to the Clerk in writing and that such proposed changes shall have been presented to the church at least 30 days prior to the time the vote is taken.

Appendix A. Biblical Qualifications for the Deacon

In order for a man to be considered a candidate for deacon, he must meet these qualifications.

- 1. Must be an active Church member, not a recent convert, and mature in the Christian faith.*
- 2. "Worthy of respect" (1 Timothy 3:8 NW) Have a good reputation within the Church and outside the Church.*
- 3. "Sincere" (1 Timothy 3:8) Honest, genuine, not a hypocrite.*
- 4. "Not indulging in much wine: (1 Timothy 3:8 NIV) Not addicted or enslaved to alcohol, drugs, and other evil habits.*
- 5. "Not pursuing dishonest gain: (1 Timothy 3:8 NIV) The candidates motive for service in this position in the Church must not be for his own person gain.*
- 6. "They must keep hold of the deep truths of the faith with a clear conscience" (1 Timothy 3:9 NW) The candidate must have a close personal relationship with Christ and a practical and personal knowledge of God's Word and show evidence of this in their life.*
- 7. "They must first be tested" (1 Timothy 3:10 NW) The deacon candidate must have a past record of experience in Church work and service such as teaching Sunday School, working in Vacation Bible School, teaching Discipleship classes, work on Church committees, personal evangelism, preaching, etc.*
- 8. "Then if there is nothing against them, let them serve as deacons" (1 Timothy 3: 10 NW) If no factors are found that would render the deacon candidate's service ineffective, then he may be presented as a deacon candidate to the Church.*
- 9. "In the same way, their wives are to be women worthy of respect, not malicious talkers, but temperate and trustworthy in everything" (1 Timothy 3:11 NW) Recognizing that the role of the deacon's wife will impact both his ministry and the welfare of the Church, due consideration will be given to her character and spiritual maturity. If the deacon candidate is married, his wife will be a help and not a hindrance to his service to the Church. The deacon candidate's wife will have a good reputation inside and outside the Church, and will keep in confidence anything her husband may tell her.*
- 10. "A deacon must be the husband of but one wife and must manage his children and his household well" (1 Timothy 3:12 NIV) If the deacon candidate is married, then he must be faithful to*

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his wife and have a stable relationship with his children. This is not a mandate that only married men can serve as deacons, however, it does disqualify a man that has divorced and remarried.

Appendix B. Rules Governing Burial in Chapel Hill Baptist Church Cemetery

- 1. An active member may buy a lot for self and each immediate family member (husband, wife, son, or daughter), who is a dependent of the active member.*
- 2. Cost of lots for members & non-members*
 - a. Fifty dollars per active member*
 - b. Two hundred dollars per inactive member*
 - c. Two hundred fifty dollars per active non-member*
 - d. Four hundred dollars per inactive non-member*
 - e. Any inactive non-member without Chapel Hill Baptist Church Affiliation (husband, wife, son, or daughter is a member of Chapel Hill Baptist Church) cannot be buried unless approved by Chapel Hill Baptist Church's Cemetery Committee as a Hardship Case.*
- 3. Headstones can be installed above ground level or ground level. Footstones must be ground level. No borders, fences, shrubbery, rocks, or permanent structures can be installed around or on lots. All graves must have headstones installed within six months from date of burial. (If more time is needed, the Cemetery Committee must be contacted for extension). The Cemetery Committee must approve size, material and design of headstones and any attachments before installation.*
- 4. The Cemetery Committee will collect monies for lots and put in general Chapel Hill Baptist Church account. Cutting of grass will be paid from general Chapel Hill Baptist Church account.*
- 5. No lots can be sold or resold except through the Chapel Hill Baptist Church Cemetery Committee. Any lots resold must be sold back to the Cemetery Committee at original purchase price.*
- 6. No new lots will be sold in old cemetery. No extension of old cemetery.*
- 7. The Cemetery Committee shall have the authority to make any decision not covered by items 1-6 as interpreted by the Cemetery Committee and in accordance to the Constitution and Bylaws of Chapel Hill Baptist Church.*

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Appendix C. Slate of Workers required to be filled by Nominating Committee.

Church Officers

Moderator, Church Clerk, Treasurer, Sunday School Director, WMU Director, and Men's Ministry Director.

Media Services Council

Media Center Director, Associate Media Center Director, Audiovisual Director, Newsletter General Editor, Web Master. Total number on council must be three plus one additional per every 250 resident church members.)

Committees

Baptismal (three or more), Building & Ground (One every two year for six year term – Limit three members), Bus (Two), Cemetery (Three or more), Children's (Two or more), Constitution & Bylaws (three in addition to Moderator and Church Clerk), Finance (Three in addition to Chairman of Deacons and Treasurer), Historical (Two or more), Kitchen (Two or more), Nominating (One every two for six year term - in addition to Sunday School Director, WMU Director and Men's Ministry Director), Ushers (As many of willing), Youth (Two or more) and Welcome (Three males and Three females).

Music

Choir Director, Pianist, Organist and Sound Systems Director.

Appendix D. Selection and Gift Policy for the Media Library

In order for the media library to support the total program and mission of the church fellowship, all materials must be of the best quality and benefit for the members and leaders. These guidelines must be followed for the selection and receiving of gifts to the media library.

- 1. All printed and audiovisual titles and other materials are subject to approval by the media library staff and church leadership as necessary.*
- 2. Content of printed and audiovisual titles should be accurate in facts, scripture interpretation and doctrine.*
- 3. Titles related to religious groups and their beliefs should be objective in content.*
- 4. Titles should be constructive in influence, morally sound, and free from racial and religious prejudice, political bias, social injustice, and other evidence of unchristian attitudes and actions.*
- 5. Titles should be of high literary and technical quality and reflect sound educational methods.*
- 6. Gifts of equipment and furnishings are subject to approval by the library staff and church leadership as necessary.*
- 7. Gifts to the media library are encouraged, with money preferred. The giver, with the staff, may determine specifics regarding the choice of the gift.*
- 8. All gifts, other than money, must meet the same standards and no provisional gift or loans will be accepted.*
- 9. All donors must sign a statement affirming that they have read and understand these guidelines. The statement will read as follows:*

I (Insert Donors Name) hereby affirm that I have read and understand these guidelines concerning gifts to the media library. I understand that all gifts are actually a transfer of ownership to Chapel Hill Baptist Church and I have no claim to these gifts in the future. I further understand that this library does not accept loans or provisional gifts of any printed or recorded media. I also affirm that this policy covers all past and future gifts I make to the media library.

Signed and dated by donor

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Appendix E. Media for the People

We dedicate this church media center to service of children, that their minds, while young and formative may learn to live, enjoy and appreciate the things that are beautiful and true.

We dedicate this church media center to parents, that they may find help in building Christian homes.

We dedicate this church media center to youth that their enthusiasm may be combined with wisdom and knowledge.

We dedicate this church media center to the workers and members of Sunday School, Discipleship, Missions, and Music organizations, that they may have help and guidance to make their work more effective.

We dedicate this church media center to the leaders of the church, that they may find wisdom and knowledge in leading this church forward to ever widening circles of service.

We dedicate this church media center to all the members of this church, that they may find wholesome reading and materials for pleasure and profit and for the continuous development of Christ-like living.

We dedicate this church media center to our community, that it may be a means of service and inspiration.

We dedicate this church media center to God, that it may be a means of continuous service in the building of His kingdom.

Glossary

Advisory — In reference to an Ex-officio member of a committee meaning the member has the right to suggest motions and be involved in discussion, but not allowed to vote on the motions.

Benevolence — The care of poor, sick and needed of our Church and community.

Bylaws — The document adopted by this Church which set forth the duties, election, termination and guidelines for the Church officers, staff, committees, councils and service programs. In addition, this document provides the rules by which the Church will conduct regular and called business meetings.

Clerk — This officer is the caretaker of the true history of the church. The responsibilities of this office involve the keeping of church minutes and membership roll and all other duties as stated in the Constitution and Bylaws or by vote of the Church.

Church Council — This council consists of several officers and committee chairmen and has the responsibility of long range planning of our Church. There plans, unless previously approved by action of the Church, must be presented to the Church in conference for approval.

Constitution - The document adopted by this Church, which set forth the government, organization, covenant, and statement of faith.

Deacon — This office is one of spiritual leadership whose qualifications are based on scripture. The members of the deacon body will cooperate with the pastor as overseers of the overall functions, ministries and finances of the church.

Ex-officio Member — Member of a committee by virtue of an office held in this organization. All members designated as ex-officio members in this document are full member with voting privileges unless designated as "advisory".

Moderator — Member presiding at all Church business meetings. Selected by the nominating committee and elected by the Church.

Robert's Rules of Order — The parliamentary guide by which this Church will conduct its business meetings and the meeting of its councils, boards and committees.

Quorum — the members present at regular and called business meetings should constitute a quorum for the transaction of Church business.

Treasurer — This officer is held responsible for the safe care and disbursement of the finances of the church.

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Trustee — the members of the church who are responsible for handling the legal matters of the Church as directed by the Church in conference.

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We, the members of the Constitution and Bylaws Committee, after careful and prayerful consideration, submit for approval by the Church this revision to our bylaws on February 1, 2004. These bylaws repeal and supersede all prior actions by this Church on the subject manner herein.

Clifton Atkinson, Chairman

C. W. Crowley, Moderator

Larue Steen, Church Clerk

Sara Alexander

Ricky Euten

Ginger King

Ilene Robbins

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I, the duly elected Chairman of the Constitution and Bylaws Committee of Chapel Hill Baptist Church Inc., hereby certify that written notice of the above revision to the Bylaws of the Church was delivered to the Church Clerk at least 30 days prior to February 1, 2004. Furthermore, written notice was given to the members of Chapel Hill Baptist Church on at least 30 days prior to February 1, 2004.

IN WITNESS WHEREOF, I have set my hand this 10/07/2003.

Clifton Atkinson, Chairman: Constitution & Bylaws Committee, Chapel Hill Baptist Church

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CERTIFICATE OF CHURCH CLERK

I, the duly elected Church Clerk of Chapel Hill Baptist Church inc., hereby certify that the above revised Bylaws were adopted as the Bylaws of this corporation pursuant to the majority vote of the Church in conference.

IN WITNESS WHEREOF, I have set my hand this 02/01/2004.

Larue Steen, Clerk: Chapel Hill Baptist Church